



# **AGURCHAND MANMULL JAIN COLLEGE**

(A Unit of Sri. S. S. Jain Educational Society)

Affiliated to the University of Madras | A Jain Minority Institution

Re-Accredited by NAAC

Meenambakkam, Chennai – 600061

## **MINUTES OF MEETING (WITH ATR)**

### **2022 - 23**



# AGURCHAND MANMULL JAIN COLLEGE

(A Unit of Sri. S.S. Jain Educational Society)

Government Aided / Co-Educational / Re-Accredited by NAAC

Meenambakkam, Chennai – 600 061

Email: iqac@amjaincollege.edu.in

## INTERNAL QUALITY ASSURANCE CELL

IQAC/MOM/22-23/

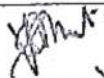
<b>Date</b>	18th June 2022
<b>Time</b>	12.40 P.M. to 01.15 P.M.
<b>Venue</b>	IQAC Office – F21, Main Block
<b>Convenor</b>	Dr. V. S. Murali, IQAC Co-ordinator

### Agenda:


1. AQAR Report submission
2. Any other matter with the permission of chair

### Deliberations:

Sl. No	Deliberations	ATR
1	The meeting with regard to the recently submitted AQAR report 2021. It provided an overview of the report, highlighting key achievements, challenges, and areas for improvement.	<ul style="list-style-type: none"><li>- Academic Audit to ensure quality sustenance was conducted.</li><li>- Performance Appraisal policy framed and implemented.</li></ul>
2	Members discussed the key findings of the AQAR report 2021, including [specific points discussed, e.g., academic achievements, infrastructure improvements, feedback received].	<ul style="list-style-type: none"><li>- Organised workshop on DBE practices</li><li>- ERP introduced</li><li>- Incentives for publication announced and given.</li></ul>

  
Dr. V.S. MURALI  
IQAC - COORDINATOR  
AGURCHAND MANMULL JAIN COLLEGE  
MEENAMBAKKAM, CHENNAI-600 061.

End of the Minutes

  
PRINCIPAL  
A.M. JAIN COLLEGE  
CHENNAI-600 061.



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Date of Meeting : 18.06.2022

## IQAC - COMPOSITION MEMBERS : 2022- 23 ATTENDANCE SHEET

S. No.	Name	Designation	Signature
<b>Chairperson of the Head of the Institution:</b>			
1	Dr. N. Venkataramanan	Principal	
<b>Teachers:</b>			
2	Dr. B. Mahavir	Associate Professor & Head, Mathematics	
3	Dr. S. Ananthkrishnan	Associate Professor & Head, History	
4	Dr. V. Nalina	Assistant Professor, Mathematics	
5	Ms. S. Bhavani	Assistant Professor, Criminology and Police Administration	
6	Dr. P. Rajendra Prasad	Assistant Professor, Accounting and Finance	
7	Dr. V. Belsini Gladshiya	Assistant Professor, Computer Science	
<b>Management Representatives:</b>			
8	Shri. Udhan Kumar Chordia	Secretary	
9	Shri. Hemant P Chordia	Associate Secretary	
10	Shri. Sanjay Bhandari	Management Committee Member	
<b>Administrative and Technical Staff:</b>			
11	Mr. J. Ravichandran	Superintendent – Selection Grade - Shift - I Office	
12	Ms. Sangeetha Rajappa	Chief Manager – Management Office	
<b>Nominee from Local Society</b>			
13	Shri. Abishek	Nominee from Local Society	
<b>Student Representative :</b>			
14	Mr. G. Arun Kumar (612200610)	Student, I M.Sc. Mathematics	
<b>Alumni Representative:</b>			
15	Mr. V. Kesavaraman(2020-2022 Batch)	Alumnus	
<b>Representative from Industrialist</b>			
16	Shri. Pannalal Chordia	Industrialist, Medopharm Pvt. Limited	
<b>IQAC – Coordinator:</b>			
17	Dr. V.S. Murali	Associate Professor and Head, Department of Economics	



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## INTERNAL QUALITY ASSURANCE CELL

IQAC/MOM/22-23/03

### MINUTES OF MEETING

Date	10 <sup>th</sup> August 2022
Time	10.00 A.M. to 11.00 A.M..
Venue	IQAC Office – F21, Main Block
Convener	Dr. V. S. Murali, IQAC Coordinator


#### Agenda:

1. Meeting with Dean
2. Any other matter with the permission of chair

#### Deliberations:

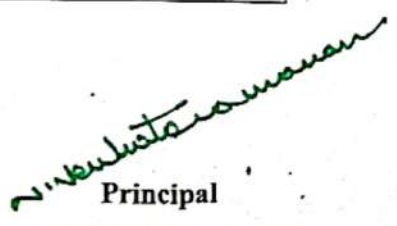
Sl. No.	Deliberations	ATR
1	The Dean was also present for the meeting with the IQAC members and shared her inputs.	- DBE practices introduced
2	Discussion on academic plans, covering topics such as curriculum changes, program enhancements, and any challenges or opportunities within the academic sphere were discussed.	for teaching and assessment - Templates designed for
3	The process for data collection and formatting requirements or guidelines were reviewed. Confirmed the deadline for the report submission and made note of any potential challenges.	data collection
4	To Introduce Student centric methods, OBE practices in teaching.	
5	To standardise templates for data collection for SSR.	

End of the Minutes

  
IQAC Co-ordinator

Dr. V.S. MURALI  
IQAC - COORDINATOR

AGURCHAND MANMULL JAIN COLLEGE  
MEENAMBAKKAM, CHENNAI-600 061.

  
Principal

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Date of Meeting : 18.08.2022

## IQAC - COMPOSITION MEMBERS : 2022- 23 ATTENDANCE SHEET

S. No.	Name	Designation	Signature
<b>Chairperson of the Head of the Institution:</b>			
1	Dr. N. Venkataramanan	Principal	
<b>Teachers:</b>			
2	Dr. B. Mahavir	Associate Professor & Head, Mathematics	
3	Dr. S. Ananthakrishnan	Associate Professor & Head, History	
4	Dr. V. Nalina	Assistant Professor, Mathematics	
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9	Shri. Hemant P Chordia	Associate Secretary	
10	Shri. Sanjay Bhandari	Management Committee Member	
<b>Administrative and Technical Staff:</b>			
11	Mr. J. Ravichandran	Superintendent –Selection Grade - Shift -I Office	
12	Ms. Sangeetha Rajappa	Chief Manager – Management Office	
<b>Nominee from Local Society</b>			
13	Shri. <u>Abhishek</u>	Nominee from Local Society	
<b>Student Representative :</b>			
14	Mr. G. Arun Kumar (612200610)	Student, I M.Sc. Mathematics	
<b>Alumni Representative:</b>			
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<b>Representative from Industrialist</b>			
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## INTERNAL QUALITY ASSURANCE CELL

IQAC/MOM/22-23/04

### MINUTES OF MEETING

<b>Date</b>	12 <sup>th</sup> September 2022
<b>Time</b>	10.00 A.M. to 1100 A.M..
<b>Venue</b>	IQAC Office – F21, Main Block
<b>Convenor</b>	Dr. V. S. Murali, IQAC Coordinator


#### Agenda:

1. Teacher's day lecture
2. Any other matter with the permission of chair

#### Deliberations:

Sl. No.	Deliberations	ATR
1	<p>The various ideas were proposed for the Teachers' Day lecture, including:</p> <ul style="list-style-type: none"><li>• Guest speaker- suggestions</li><li>• Topic for the Talk</li><li>• Allocating duties</li><li>• Other planning pertaining to the programme</li></ul>	<p>The programme was organised.</p>

*End of the Minutes*

  
IQAC Co-ordinator

**Dr. V.S. MURALI**  
IQAC - COORDINATOR  
AGURCHAND MANMULL JAIN COLLEGE  
MEENAMBAKKAM, CHENNAI-600 061.

  
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Date of Meeting : 12.09.2022

## IQAC - COMPOSITION MEMBERS : 2022- 23 ATTENDANCE SHEET

S. No.	Name	Designation	Signature
<b>Chairperson of the Head of the Institution:</b>			
1	Dr. N. Venkataramanan	Principal	
<b>Teachers:</b>			
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9	Shri. Hemant P Chordia	Associate Secretary	
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## INTERNAL QUALITY ASSURANCE CELL

IQAC/MOM/22-23/07

### MINUTES OF MEETING

Date	18 <sup>th</sup> January 2023
Time	11.30 A.M. to 1.00 P.M.
Venue	IQAC Office – F21, Main Block
Convenor	Dr. V. S. Murali, IQAC Co-ordinator

#### Agenda:

1. AISHE report submission
2. Any other matter with the permission of chair

#### Deliberations:

Sl. No.	Deliberations	ATR
1	IQAC Coordinator submitted the AISHE report for the year 2021-22	AISHE Report was submitted on 18 <sup>th</sup> Jan'23
2	The team members who assembled in the IQAC office helped in the process of submission	

End of the Minutes

IQAC Co-ordinator

Dr. V.S. MURALI  
IQAC - COORDINATOR

AGURCHAND MANMULL JAIN COLLEGE  
MEENAMBAKKAM, CHENNAI-600 061.

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Date of Meeting : 18.01.2023

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## INTERNAL QUALITY ASSURANCE CELL

IQAC/MOM/22-23/09

### MINUTES OF MEETING

Date	13 <sup>th</sup> March 2023
Time	12 P.M. to 1.00 P.M.
Venue	IQAC Office - F21, Main Block
Convenor	Dr. V. S. Murali, IQAC Co-ordinator


#### Agenda:

1. Meeting with representative from Jason Noble Computers to discuss IQAC webpage
2. Any other matter with the permission of chair

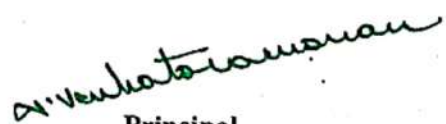
#### Deliberations:

Sl. No.	Deliberations	ATR
1	IQAC Coordinator convened the meeting to discuss the designing of new webpage for IQAC	Webpage designed as
2	A detailed discussion on various aspects of the webpage were made with Mr. Vignesh, a representative from Jason Noble Computers.	per IQAC requirement
3	The inputs from the members were noted down for making the IQAC webpage more advanced and user-friendly.	

End of the Minutes

  
IQAC Co-ordinator

Dr. V.S. MURALI  
IQAC - COORDINATOR  
AGURCHAND MANMULL JAIN COLLEGE  
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Date of Meeting : 13.03.2023

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